

Notice
Admission Cancellation and Refund Policy – Academic Year 2026-27

In accordance with the regulations of DES Pune University and the guidelines issued by the University Grants Commission (UGC), the following policy regarding **Admission Cancellation and Refund of Fees** shall be applicable for the Academic Year 2026-27:

General Provisions

1. The last date for admission cancellation is **15th September 2026**.
2. The University will consider requests for cancellation/withdrawal of admission only if made as per the prescribed procedure.
3. Refunds, where applicable, shall be made strictly in accordance with university norms and UGC guidelines.
4. Refunds shall apply only to Programme Fees. Application Fees, Entrance Examination Fees and any other levies are **non-refundable**.

Refund Structure

Sr.no	Timeline of Withdrawal Request	% Of Refund of Fee
1	On or Before 15 th September 2026	100 % of refund after deduction of ₹1,000/- as processing fee.
2	From 16 th September – 30 th September 2026	90 % of fee Refund of total programme fee.
3	From 1 st October – 15 th October 2026	80% of fee Refund of the total programme fee.
4	After 16 th October 2026	No refund will be applicable.

***Note:** The refund amount will be calculated on the total programme fee.

Conditions for Cancellation

- Requests for cancellation or withdrawal of admission must be submitted **only** through the **student ERP portal**.
- Requests submitted through any other mode, including verbal communication or third-party correspondence over email, **shall not be accepted**.
- Refunds shall be remitted via **NEFT/Bank Transfer** only to the student/parent bank account specified in the withdrawal request.
- Refunds shall be processed within **30 working days** of approval.

Sanjivani

Dr. Sanjivani Shelke

Registrar

DES Pune University, Pune

