



DECCAN EDUCATION SOCIETY Since 1984

**DES PUNE
UNIVERSITY**

DESPU/VC/220101/2024-2025/57

Date: 04/12/2024

**School of Business and Management
(Formerly the School of Commerce and Management)**

**Examination Form Filling and Submission (In online Mode)
December 2024 Session**

Regular - Semester I and Semester III (Candidates admitted in the Academic Year 2024 – 2025)

Backlog – Semester I and Semester II (Candidates admitted in the Academic Year 2023 – 2024)

Program	Theory and Practical	With Late Fees	With Super Late Fees
BBA General	Examination Fees to be paid in online Mode as per the chart attached herewith 04/12/2024 To 08/12/2024	Examination Fees + ₹ 1000/- (One Time) 09/12/2024	Examination Fees + ₹ 1500/- (One Time) 10/12/2024
BBA International Business			
BBA Computer Applications			
BBA Data Analytics			
BBA Fintech			
PGD Big Data Analytics			
PGD Banking and Finance			
PGD International Business			
MBA			

Instructions

1. Student must login to the website <https://learner.despu.edu.in/>. Use your login credentials to fill up the examination form and pay examination fees in **online mode** only.
2. Student must upload their recent passport size photo, photo of signature, enter mother's name and ABC ID / APAAR ID in their ERP profile, without these details Examination form will not be accessible to the student.
3. The examination form can be filled **ONLY Once**. Students must carefully read instructions before filling the form online.
4. Student must verify his/ her course details (course name, course code, etc.) from their ERP login. If there are any queries/discrepancies related to course details, they must contact to their School Examination Officer or Head of School BEFORE filling the examination form.
5. **Don't forget to tick the backlog subjects whether it is Continuous Assessment (CA) or End Semester Examination (ESE) or Both.**
6. **STUDENTS MUST NOT FILL THE FORM IF THERE ARE ANY DISCREPANCIES RELATING TO COURSE DETAILS.**
7. After successful online payment and online submission of examination form, all students must keep the printout of examination form and payment receipt with them for future reference.
8. Student must download, print the hall ticket and take the signature of Head of School on hall ticket printout.
9. **In case of technical issues, immediately contact to the Examination Department between 10:00 am to 1:00 pm before 2024.**
10. Student must carry DES Pune University, Pune Identity card while visiting to the Examination Department.
11. **In case of the delay in the Examination Form filling process, the late fee as well as super late fee is applicable.**



Examination Fees (Amount in ₹) INR)

Sr. No.	Exam Type	Theory (ESE) Examination (Per Course)		Internal Assessment (CA)	Practical / Oral (ESE) (Per Course)		Dissertation / Project / Internship (If ESE applicable)
		UG	PG		UG	PG	
1	Regular	₹ 500/-	₹ 500/-	--	₹ 300/-	₹ 300/-	₹ 300 /-
2	Backlog	₹ 300 /-	₹ 300 /-	₹ 150/-	₹ 300 /-	₹ 300 /-	₹ 300 /-



Controller of Examinations (I/C)
DES Pune University, Pune

